



Dress Guidelines for Macy's Logistics Colleagues

All Macy's Logistics (ML) Colleagues must dress in a manner appropriate to their positions.

1. Badges and Insignia

ML identification must be worn at all times. Only company-issued badges, buttons, pins or insignia may be worn. Badges must be attached to breakaway lanyards or clips.

2. Distribution Center Colleagues

- **Appropriate footwear includes comfortable, sturdy leather or leather-like functional work shoes that cover the entire foot** (i.e. back-less or open-toed shoes are not acceptable).
- Dangling accessories, oversized clothing, and clothing with hoods, fringes & drawstrings cannot be worn when on the Production Floor. Scarves are also not permitted, unless worn in accordance with an approved accommodation.
- Clothing with multiple pockets should not be worn. **Clothing with multiple pockets is subject to routine inspection by Security personnel when exiting the facility.**
- Outerwear, which includes jackets and coats, is not to be worn in work areas unless weather conditions require it. Colleagues must store all outerwear in lockers or designated areas. **Any outerwear permitted due to extreme temperature must not be longer than waist length and is subject to routine inspection by Security personnel when exiting the facility.**
- Wearing of jewelry is limited. Dangling jewelry which includes necklaces, pendants, dangling earrings, and watches/bracelets cannot be worn on the Production Floor. **Any jewelry worn is subject to routine inspection by Security personnel when exiting the facility.**
- **Hair must be tied up and above the shoulders when entering the distribution center.** Long beards should be secured with a net, tied up above the collarbone, or trimmed to a safe length that would not risk getting caught in conveyors while on the Production Floor.
- Fingernails must be clean, well-manicured, and short (not exceeding ¼ inch beyond fingertip).
- Headphones, earbuds, cellphones or other electronic/digital devices cannot be worn or used while on the production floor.

3. Colleagues Working in Secured Areas of the Distribution Center (i.e. Fine Jewelry)

- Colleagues are not permitted to enter secured areas unless approved top and pants are worn.
- Jewelry or any items containing metal are not to be worn in secured areas.
- Security personnel will conduct routine inspections for all Colleagues exiting a secured area.

This list is not all-inclusive. You will receive more details on dress requirements during your onboarding session, including information specific to the facility in which you will be working.